

Consultant to Support Facilitation of SMART Advocacy Workshop

Supervisor: Senior Technical Lead – Advocacy, Accountability and Partnerships

Department: Family Planning 2030 (FP2030)

Position Overview

FP2030 is a global partnership of governments, civil society, multilateral organizations, donors, private sector partners, and researchers committed to supporting people's right to voluntary, quality contraception. Our vision is a future where everyone, everywhere has the freedom and ability to lead healthy lives, make their own informed decisions about using contraception and having children, and participate as equals in society and its development.

FP2030 Asia and the Pacific hub is based in Kuala Lumpur, Malaysia hosted by IPPF ESEAOR office.

FP2030 seeks to commission a short-term consultancy to support the planning, coordination, and co-facilitation of **a SMART advocacy workshop in Lao PDR**, in collaboration with national focal points, development partners, and key stakeholders.

Scope of Work

The consultant will work closely with the Senior Technical Lead – Advocacy, Accountability and Partnerships to:

- Provide technical input into the development of the workshop agenda, in consultation with FP2030 and the core working group of national stakeholders proposed by the focal points.
- Conduct a brief landscape assessment to identify the main advocacy priorities
- Co-facilitate the SMART advocacy workshop alongside Senior Technical Lead – Advocacy, Accountability and Partnerships, supporting session delivery, group exercises, and discussions.
- Support the adaptation of workshop content and materials to reflect national priorities, policies, and context for family planning and health advocacy.
- Participate in preparatory meetings and consultations with the FP2030, national focal points, development partners, and key advocacy actors.
- Assist in documenting key workshop outcomes, action points, and recommendations for follow-up advocacy actions.
- Advise on local logistics, venue selection, and participant engagement where appropriate, in coordination with the organizing team.

Selection Criteria

- Relevant academic background in sexual and reproductive health and rights (SRHR), family planning, public health, international development or related fields.
- Demonstrated experience in advocacy engagements, workshop facilitation and capacity building– experience in SMART advocacy workshops is an advantage
- Strong analytical, facilitation and communication skills.
- Good understanding of policy processes, advocacy opportunities, and challenges related to family planning and SRHR in Lao PDR.
- Excellent writing, reporting and presentation skills.

- Ability to work independently and deliver high-quality outputs within the agreed timeline and budget.
- Must be a Lao PDR national and/or based in Lao PDR. (Applicants with strong experience in conducting SMART Advocacy workshops in Asia, who are based in Asia will be considered as well.)

Deliverables

Landscape assessment prior to the workshop

Conducting the workshop

Final Advocacy

Expression of Interest

Applicants interested in this consultancy, with demonstrated experience in the require areas, should submit:

- A CV detailing relevant experience, including examples of previous work aligned with this TOR
- A technical proposal (max 03 pages) outlining the proposed approach, methodology and indicative timeline
- Two examples of relevant past work (e.g., workshop reports, facilitation materials and advocacy plans)

Submission Deadline

Applications should be submitted by 18 July to mahmad@fp2030.org with the subject line: "Consultant for SMART Advocacy Workshop – Lao PDR"